



## MLA CITATION STYLE GUIDE

### Citing references for a Works Cited list

The purpose of citing sources is to give credit to the author and make it possible for the reader to find the material cited.

This is a guide for creating a works cited list using the MLA format. The explanations and formats used in this guide are based on the MLA style manual, MLA Handbook for Writers of Research Papers, 6<sup>th</sup> edition. This book is located in the Nonfiction and Reserves section of the library with the call number **LB 2369 G53 2003**. For more information on creating a works cited list, please refer to chapter 5 of the MLA Handbook.

### Works Cited

The works cited list begins on a new page at the end of the paper and is usually arranged alphabetically by author's last name. If the author's name is not known, alphabetize by the title, ignoring any initial *A*, *An*, or *The*. Begin each entry at the left margin and double-space the entire list, both between and within the entries. If an entry is more than one line, indent the following line or lines five spaces or one half inch from the left margin.

Author's names are listed last name first, then first name. The title is always underlined with each significant word capitalized.

### BOOKS

	EXAMPLES
<b>Books with one author / editor</b>	Hester, Joseph P. <u>The Ten Commandments: A Handbook of Religious, Legal, and Social Issues</u> . Jefferson: McFarland & Co., 2003.
<b>Books with two authors / editors</b>	Behar, Ruth, and Deborah A. Gordon. <u>Women Writing Culture</u> . Berkeley: U of California P, 1995.  Johnson, Ronna C. and Nancy M. Grace, eds. <u>Girls Who Wore Black: Women Writing the Beat Generation</u> . New Brunswick: Rutgers UP, 2002.

<b>Books with more than three authors / editors</b>	Bell-Scott, Patricia, et al., eds. <u>Double Stitch: Black Women Write about Mothers and Daughters</u> . Boston: Beacon, 1991.
<b>Books with corporate authors</b>	National Association of Social Workers. <u>Social Work Speaks: National Association of Social Workers Policy Statements, 2003-2006</u> . Washington: NASW Press, 2003.
<b>Book Chapter / Essay / Short Story / Poem in an edited work</b>	More, Hannah. "The Black Slave Trade: A Poem." <u>British Women Poets of the Romantic Era</u> . Ed. Paula R. Felman. Baltimore: Johns Hopkins UP, 1997. 472-82.

## REFERENCE BOOKS

	<b>EXAMPLES</b>
<b>Articles in familiar reference books</b> (those that frequently appear in new editions)	Mohanty, Jitendra M. "Indian Philosophy." <u>The New Encyclopedia Britannica: Macropaedia</u> . 15 <sup>th</sup> ed. 1987. "Mandarin." <u>The Encyclopedia Americana</u> . 1994 ed.
<b>Articles in less familiar reference books</b> (especially those that have appeared in one edition)	Allen, Anita L. "Privacy in Health Care." <u>Encyclopedia of Bioethics</u> . Ed. Warren T. Reich. Rev. ed. 5 vols. New York: Macmillan-Simon, 1995.

## PERIODICAL ARTICLES

A periodical is a publication that appears regularly at fixed intervals, such as a newspaper, a magazine, or a scholarly journal. The publication information usually consists of the journal title (underlined), the volume number and issue number (if indicated), the year of publication (in parentheses), and the inclusive page numbers.

	<b>EXAMPLES</b>
<b>Journal articles</b>	Hanks, Patrick. "Do Word Meanings Exist?" <u>Computers and the Humanities</u> 34 (2000): 205-15.  Albada, Kelly F. "The Public and Private Dialogue about the American Family on Television." <u>Journal of Communication</u> 50.4 (2000): 79-110.
<b>Newspaper articles</b> (nationally published)	Jeromack, Paul. "This Once, a David of the Art World Doses Goliath a Favor." <u>New York Times</u> 13 July 2002, New England ed.: A13+.
<b>Newspaper articles</b> (locally published)	Alaton, Salem. "So, Did They Live Happily Ever After?" <u>Globe and Mail</u> [Toronto] 27 Dec. 1997: D1+.
<b>Magazine articles</b>	Weintraub, Arlene, and Laura Cohen. "A Thousand-Year Plan for Nuclear Waste." <u>Business Week</u> 6 May 2002: 94-96.  Fallows, James. "The Early-Decision Racket." <u>Atlantic Monthly</u> Sept. 2001: 37-52.

## INTERNET AND ONLINE SOURCES

### INTERNET

The typical entry for an online scholarly project, informational page, professional site, personal home page, course or academic department home page consists of the following items:

1. Title of the site (underlined)
2. Name of the editor of the site (if given)
3. Electronic publication information, including version number (if relevant and not part of the title), date of electronic publication or of the latest update, and name of any sponsoring institution or organization
4. Date of access and Web address (URL)

If you cannot find some of this information, cite what is available.

<b>INTERNET SITE</b> (Non-periodical)	<b>EXAMPLES</b>
<b>News Web pages</b>	<u>CNN.com</u> . 2004. Cable News Network. 17 May 2004  < <a href="http://www.cnn.com/">http://www.cnn.com/</a> >.
<b>Online reference sources</b>	<u>Encyclopaedia Britannica Online</u> . 2004. Encyclopaedia Britannica. 17 May 2004  < <a href="http://www.brittanica.com/">http://www.brittanica.com/</a> >.
<b>Informational Web pages</b>	<u>History Channel .com</u> . 2004. A&E Television Networks. 17 May 2004  < <a href="http://historychannel.com/">http://historychannel.com/</a> >.
<b>Academic department home pages</b>	Business Administration. Dept. home page. Delaware Tech. 25 May 2004  < <a href="http://www.dtcc.edu/wilmington/busadmin/">http://www.dtcc.edu/wilmington/busadmin/</a> >.
<b>Personal home pages</b>	Lancashire, Ian. Home page. 28 Mar. 2002. 18 May 2004  < <a href="http://www.chass.utoronto.ca/~ian/">http://www.chass.utoronto.ca/~ian/</a> >.
<b>Online scholarly projects</b>	<u>Victorian Women Writers Project</u> . Ed. Perry Willett. May 2000. Indiana U.  26 June 2002 < <a href="http://www.indiana.edu/~letrs/vwwp/">http://www.indiana.edu/~letrs/vwwp/</a> >.

## ONLINE PERIODICAL ARTICLES

The typical entry for a work in an online periodical consists of the following items:

1. Author's name (if given)
2. Title of the work or material (if any; a review or letter to the editor may be untitled), in quotation marks
3. Name of the periodical (underlined)
4. Volume number, issue number, or other identifying number
5. Date of publication
6. The number range or total number of pages, paragraphs, or other sections, if they are numbered
7. Date of access and Web site address (URL)

If you cannot find some of this information, cite what is available.

### Online subscription services:

Two common types of online subscription services are those to which libraries or library systems typically subscribe (e.g. EBSCOhost Academic Search Premier, LexisNexis or ProQuest Newspapers) and those to which individual users tend to subscribe personally (e.g. America Online).

<b>SUBSCRIPTION SERVICE</b>	<b>EXAMPLES</b>
<b>Articles from a library database subscription service</b>	Cave, Eric M. "Harm Prevention and the Benefits of Marriage." <u>Journal of Social Philosophy</u> 35.2 (2004): 233-43. <u>Academic Search Premier</u> . EBSCOhost. Delaware Tech Library, Wilmington. 25 May 2004 < <a href="http://www.epnet.com/">http://www.epnet.com/</a> >.  Stein, Ben. "Calm Down. That Wolf at the Door Has Been Here Before." <u>New York Times</u> 23 May 2004, late ed. (East Coast): A-27. <u>ProQuest Newspapers</u> . ProQuest. Delaware Tech Library, Wilmington. 25 May 2004 < <a href="http://proquest.umi.com">http://proquest.umi.com</a> >.
<b>Articles from a personal subscription service</b>	"Table Tennis." <u>Compton's Encyclopedia Online</u> . Version 2.0. 1997. America Online. 25 May 2004. Keyword: Compton's.

**Online periodical articles NOT obtained from a subscription service:**

<b>TYPE OF PERIODICAL</b>	<b>EXAMPLES</b>
<b>Journal articles</b>	Brown, Jason. "Student Workers: Can Campus IT Departments Live Without Them?" <u>Educause Quarterly</u> 26.3 (2003): 9-11. <u>Educause</u> . 25 May 2004 < <a href="http://www.educause.edu/ir/library/pdf/eqm0331.pdf">http://www.educause.edu/ir/library/pdf/eqm0331.pdf</a> >.
<b>Newspaper articles</b>	Saltzman, Marc. "Wireless Entertainment for the Future." <u>News Journal</u> 18 May 2004. 26 May 2004 < <a href="http://www.delawareonline.com/newsjournal/life/2004/05/18wirelessenterta.html">http://www.delawareonline.com/newsjournal/life/2004/05/18wirelessenterta.html</a> >.
<b>Magazine articles</b>	Levy, Steven. "A Future with Nowhere to Hide." <u>Newsweek</u> 9 June 2004. 7 June 2004 < <a href="http://www.msnbc.msn.com/id/5086975/site/newsweek/">http://www.msnbc.msn.com/id/5086975/site/newsweek/</a> >.
<b>Articles with no author name given</b>	"Senior Fitness." <u>USNews.com</u> 27 May 2002. 20 May 2002 < <a href="http://www.usnews.com/usnews/issue/020527/biztech/27home.b.htm">http://www.usnews.com/usnews/issue/020527/biztech/27home.b.htm</a> >.

## ONLINE BOOKS

An online book may be the electronic text of part or all of a printed book, or a book-length document available only on the Internet.

The typical entry for a work in an online book consists of the following items:

1. Author's name (if given)
2. Title and subtitle of book (underlined)
3. Place of publication and publisher
4. Date of publication
5. Database name (underlined)
6. Database supplier
7. Date of access and Web site address (URL)

If you cannot find some of this information, cite what is available.

### eBooks

SUBSCRIPTION SERVICE	EXAMPLES
<b>Books available from a library eBook collection</b>	Orlov, David, and Mark T. Roumell. <u>What Every Manager Needs to Know About Sexual Harassment</u> . New York: American Management Assoc., 1999. <u>NetLibrary</u> . OCLC. Delaware Tech Library, Wilmington. 21 Sept. 2006 < <a href="http://www.netlibrary.com">http://www.netlibrary.com</a> >.
<b>Chapter of a book available from a library eBook collection</b>	McCadden, Byron M. "Why is Michael Always Getting Timed Out?" <u>Classroom Disciplines in American Schools</u> . Ed. Robert E. Butchart and Barbara McEwan. Albany: U of New York Press, 1998. 109-131. <u>NetLibrary</u> . OCLC. Delaware Tech Library, 21 Sept. 2006 < <a href="http://www.netlibrary.com">http://www.netlibrary.com</a> >.

### Online books NOT obtained from a subscription service:

	EXAMPLES
<b>Online books found on a website</b>	Bryant, Philip. <u>Biodiversity and Conservation</u> . 1999. 4 Sept. 2006 < <a href="http://darwin.bio.uci.edu/~sustain/bio65/Titlepage.htm">http://darwin.bio.uci.edu/~sustain/bio65/Titlepage.htm</a> >.

## GOVERNMENT PUBLICATIONS

Citing government publications can be difficult because they originate from many sources. In general, if you do not know the author of the document, cite the government agency that issued it as the author. State the name of the government first, followed by the name of the agency, using an abbreviation if the context makes it clear.

<b>SOURCE</b>	<b>EXAMPLES</b>
<b>Government publications</b>	Dept. of Labor. <u>Child Care: A Workforce Issue</u> . Washington: GPO, 1988.  New York State. Commission on the Adirondacks in the Twenty-First Century.  <u>The Adirondack Park in the Twenty-First Century</u> . Albany: State of New York, 1990.  United States. Cong. Joint Committee on the Investigation of the Pearl Harbor Attack. <u>Hearings</u> . 79 <sup>th</sup> Cong., 1 <sup>st</sup> and 2 <sup>nd</sup> sess. 32 vols. Washington: GPO, 1946.

## MISCELLANEOUS PRINT AND NONPRINT SOURCES

<b>SOURCE</b>	<b>EXAMPLES</b>
<b>Interviews</b>	Gordimer, Nadine. Interview. <u>New York Times</u> 10 Oct. 1991, late ed.: C25.  Wiesel, Elie. Interview with Ted Koppel. <u>Nightline</u> . ABC. WABC, New York. 18 Apr. 2002.
<b>Films or Videos</b>	<u>It's a Wonderful Life</u> . Dir. Frank Capra. Perf. James Stewart, Donna Reed, Lionel Barrymore, and Thomas Mitchell. RKO, 1946.  Hitchcock, Alfred, dir. <u>Suspicion</u> . Perf. Cary Grant and Joan Fontaine. 1941.  DVD. Turner, 2002.
<b>Television or Radio programs</b>	"Death and Society." Narr. Joanne Silberner. <u>Weekend Edition Sunday</u> . Natl. Public Radio. WUVM, Milwaukee. 25 Jan. 1998.  <u>Passion</u> . By Stephen Sondheim. Dir. James Lapine. Perf. Donna Murphy. Amer. Playhouse. PBS. WNET, New York. 7 Mar. 1996.

## IN-TEXT CITATIONS

In-text citations identify the information obtained from each source in your works cited list and tell exactly where in the work you found the material. This is done by inserting a brief acknowledgment, usually the author's last name and a page reference, in parentheses wherever you incorporated the author's ideas, words, or facts. If the author's name is mentioned in the text, you only need to add the page reference in parentheses. For more information on in-text citations, please refer to chapter 6 of the MLA Handbook.

	<b>EXAMPLES</b>
<b>Sources with one author / editor</b>	Hester has argued this point (178-85).  Hanks states that... (210).  This point has already been argued (Fallows 40-42).  This point has been well illustrated (Jeromack A14).
<b>Sources with two or three authors / editors</b>	Behar and Gordon agree on this... (60-65).  Others hold the opposite point of view (e.g. Weintraub and Cohen 96).
<b>Sources with more than three authors / editors</b>	"...as she and her mother" (Bell-Scott et al. 15).  Bell-Scott and her coeditors.... (15).
<b>Sources with corporate authors</b>	The Natl. Association of Social Workers recommends... (22-23).  It is recommended that.... (Natl. Association of Social Workers 22-23).
<b>Sources with no author name given</b>	Sixty percent of seniors are active... ("Senior Fitness").
<b>Reference books</b>	The new healthcare privacy laws states... (Allen).  Mandarin originated in... ("Mandarin").

### NOTE:

- If page number is unknown, just include the author name or title of work in parentheses.
- If author is unknown and you are using the title in parentheses, you may use an abbreviated title, beginning with the word by which the work is alphabetized in your works cited list.
- If citing an entire work, use the author's name in the text or in parentheses. There is no need to use a page number.
- If a source uses paragraph or section numbers, use the abbreviation "par." or "sec." in the parentheses: (Smith, par. 4).

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**For additional assistance, please consult the Reference Librarian.**